

## *Western Michigan Area 34 Archives Collection Policy and Scope*

The Western Michigan Area 34 Archives is a repository for official and unofficial records that document the history of Area 34 of Alcoholics Anonymous. These include minutes of the proceedings of the Area Assembly, service committees, histories of the AA Groups of Western Michigan, papers and correspondences of the serving delegate, past delegates, trustees and Area officers and personal collections relative to the history of Western Michigan Area 34 including photographs, manuscripts, publications, and memorabilia, as well as literature produced by A.A.W.S. and the Grapevine. It is the main obligation of the archives to protect and preserve the collection in a proper location to insure that no damage occurs. If it is at all possible all such items that can be electronically preserved with multiple backups.

### *Collection Scope*

The Western Michigan Area 34 Archives and Archivist collects material in any format that have interest to the Area and have long term value documenting the work of Alcoholics Anonymous. The Archives' acquisition priorities include, but are not limited to:

- . Minutes, records, and other documentation of the Area Assembly including the Area committees.
- . Audiovisual collections, including: photographs, videos, and so and recordings that are significant to Western Michigan Area 34.
- . Personal papers of Area 34 Delegates and Trustees and other significant figures, both alcoholic and non-alcoholic, including the early pioneers in Alcoholics Anonymous directly related to the history of Western Michigan Area 34.
- . Oral histories and stories significant to the history of Area 34.
- . Group histories, and selected reports, newsletters, minutes of proceedings and group and district flyers.